



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

March 1, 2022

- Trustees: David P. Williamson, President
John A. Lumpkin, Jr., Vice President
Al Fullenkamp
Sharon E. Hairston
Adrienne L. Heard
Sharon D. Howard
Belinda Matthews-Stenson
Thomas Weckesser
- Excused: Vince Corrado
- Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer & Business Development Officer
Mary Kay Stanforth, Chief Financial Officer
- Others: See attached attendance sheet

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given. Mr. Williamson stated today's meeting is being conducted in accordance with House Bill 51, which will remain in effect until June 30, 2022. Due to matters surrounding COVID-19, the meeting will be conducted remotely by teleconference and/or videoconference.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. Mr. Williamson stated the Board Agenda was mailed in advance, and asked if there are changes to the Agenda? Upon hearing no requests or corrections, Mr. Williamson DECLARED ACCEPTANCE of today’s Board Meeting Agenda.

APPROVAL OF DECEMBER 7, 2021 MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are corrections to the minutes?

Upon hearing no corrections to the minutes Mr. Williamson DECLARED APPROVAL of the December 7, 2021 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on February 15, 2022 and as a result the Finance/Personnel Committee is recommending three (3) Action Items for the Board’s consideration.

ACTION ITEM #2 – RADIO USER FEES

Ms. Matthews-Stenson stated this request relates to the payment of monthly radio charges to the Department of Administrative Services for the State of Ohio. This service is necessary for RTA’s fleet to have radio services while operating the buses. The service ensures radio communication between Dispatch, Operators, Supervisors, and Staff. This procurement is sole source, and RTA must pay monthly service to be included in the Ohio Marcs P25

800 Megahertz (MHz) Digital System. The system is the federal standard that allows interoperability between federal, state, and local public agencies so they may communicate in emergency situations. Radio User Fees support RTA’s core value of Safety for our customers. This procurement will be funded with operating funds.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Heard to APPROVE a contract AWARD to the Department of Administrative Services for the State of Ohio for Radio User Fees for a total of up to \$71,700 for a six-month period (January – June 2022) plus an estimated \$143,400 for 2022-2023 and \$172,080 for 2023-2024 for an estimated grand total award of \$387,180. Actual costs may vary based on the number of radios covered.

Roll call vote was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

ACTION ITEM #3 – FALL PROTECTION SYSTEM PROJECT

Ms. Matthews-Stenson stated the purpose of this procurement is to purchase fall protection systems. The fall protection system is a mounted, monorail-like, rigid rail system that utilizes the roofing structure in the maintenance areas based on previously approved engineering design of RTA buildings. There will be eighteen (18) rigid rail systems installed in the 600 Longworth Building and four (4) in the 601 Longworth Building for a total of twenty-two (22) systems, thirty-nine (39) trolleys (anchors) that correspond with the rigid rail/track, PPEs (personal protective equipment) consisting of forty-three (43) SRLs (self-retracting lifelines) and twenty-four (24) harnesses. This project is consistent with RTA’s core value of Safety, as we continuously work to maintain our fleet and the safety of our team. This procurement will be partially funded through Federal grant funds.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Howard to APPROVE a contract AWARD to Safeguard US, Inc. (dba Safeguard Industries) in the amount of \$460,050 for the purchase and installation of Fall Protection System and Personal Protective Equipment (PPEs). This project will include a contingency amount of \$40,000 to address any necessary changes to the final build design and up to \$116,528 for expanding the rails and training, for a total contract award of \$616,578.

Roll call vote was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

ACTION ITEM #4 – HVAC MODIFICATIONS – PHASE 1 & 2 – 601 LONGWORTH STREET

Ms. Matthews-Stenson stated the purpose of this procurement is to contract with a qualified contractor to perform the Phase 1 & 2 work on RTA’s 601 Longworth Street HVAC System. The work generally consists of selective demolition of sections of a radiant tube heater system and relocation of round metal duct work in Phase 1. Phase 2 work consists of replacement of existing rooftop Make-up Air Units (MAUs), a new mini-split, and a building control system.

This project is part of a campus wide HVAC upgrade. It will also include a single building automation system to control HVAC at all facilities. The 601 Longworth Building is the first part of that master plan. This project demonstrates our core value of Safety, as we continuously work to improve our facilities. This procurement will be partially funded through Federal grant funds.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Hairston to APPROVE a contract AWARD to AKA Construction, Inc. for the total cost of the project in the amount of \$921,926 plus a 15% contingency

in the amount of \$138,289 for unforeseen conditions for a grand total award of \$1,060,215.

Roll call vote was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

Additional items to mention:

Ms. Matthews-Stenson stated at the Committees meeting, Ms. Stanforth reported January 2022 expense categories are all under budget as we are operating at much reduced service levels. RTA is not able to provide normal weekday service with the current number of operator vacancies. Staff's focus is to get back to normal service levels as soon as possible.

- Total revenues are \$1.1 million under budget due to lower assistance from state and federal governments.
- Total expenses are \$1.6 million lower than budget. Employee wages and fringe benefits, contract services and materials and supplies were the major contributors.
- RTA's service gain after deducting the local capital charge is \$82,000.

PLANNING COMMITTEE REPORT (SHARON D. HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on February 15th and as a result the Planning Committee is recommending one (1) Action Item for the Board's consideration.

ACTION ITEM #5 - REMIX TRANSIT PLANNING SOFTWARE SERVICE

Ms. Howard stated the purpose of this procurement is to award a sole source contract to Remix Software to provide cloud-based transit planning software services for a three year, three month period. Since acquiring Remix in 2017,

it has enhanced results and reduced contracted service costs associated with RTA’s transit system redesign project and multiple Title Six analyses. By utilizing the Remix platform RTA is able to apply best practices within Remix’s planning and service development functions. Today we are recommending a contract award to Remix Software Inc., for \$42,900 per year, for a three year, three month total of \$139,425. Mr. Policicchio provided a detailed presentation at our committee meeting, and the supporting information is included in today’s Board package.

MOTION MADE by Ms. Howard and SECONDED by Mr. Weckesser to AWARD a contract to Remix Software Inc., for a not to exceed amount of \$42,900 per year, for a three year, three month grand total of \$139,425. This procurement is part of the operating budget.

Roll call vote was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

Planning Update:

Ms. Howard stated at the Committees meeting Mr. Policicchio provided a summary document of recent activities in the Customer & Business Development Department. In addition, he shared information on an upcoming benefit program to Tapp Pay customers. RTA’s service guarantee program will provide registered customers the ability to receive a credit to their accounts in the event RTA services did not run. The goal is to further develop this feature to include a rewards program.

CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Ruzinsky stated today Staff met with the Amalgamated Transit Union (ATU) Local 1385, on opening up discussions for Contract Negotiations. The ATU presented their proposals to Staff and Staff presented their proposals to the ATU. The meeting was very cordial, as expected

both proposals are quite far apart, there were no confidentiality agreements signed, nor discussed. Mr. Ruzinsky mentioned after the meeting the ATU's President was seen passing out copies of RTA's proposal to his members and leaving copies on tables in the facility. Therefore, Mr. Ruzinsky stated he felt that he could share a couple of highlights from ATU proposal requests.

Mr. Ruzinsky stated their requested wages were two to three times more than the public sector average in our region in each of the years proposed. There were several items that were requested that would directly benefit the ATU leadership members. Mr. Ruzinsky stated the ATU leadership team proposed nothing to address Absenteeism, in fact many of the items the ATU proposed could make situations worse. ATU brought in a national representative that made a comment upon leaving the meeting that RTA's proposal would mean contract negotiations could last for up to 1½ years. Mr. Ruzinsky stated he did not know what any of this going forward meant, however, the next scheduled meetings are March 16th and 17th. Mr. Ruzinsky stated that an Executive Session will be needed in the near future to discuss negotiation details.

Mr. Williamson commented those negotiation meetings will come after the next jointly held RTA Committees meeting that will be held on March 15, 2022.

Mr. Ruzinsky stated that is correct.

OLD BUSINESS

Mr. Ruzinsky stated he would like to address the public comments from the December 7, 2021 Board meeting. Mr. Ruzinsky stated five (5) Citizens shared comments. Three of the Citizens spoke on behalf of Routes 64, 65, and 66. Mr. Ruzinsky stated RTA has had to make difficult decisions regarding service adjustments, COVID, and the ongoing lack of CDL Drivers and CDL Applicants. Mr. Ruzinsky went on to say that this situation is not likely to change anytime soon. RTA did work to line-up funds for door-to-door trips that will take seniors and disabled riders to medical and other life essential appointments, including grocery shopping. These trips are on RTA's smaller buses that do not require a CDL driver. Starting in April, RTA will allow two (2) riders taking the same trip to ride for the

price of one (1) on this service, and Staff will be releasing further details in the near future. Mr. Ruzinsky mentioned that Staff had spoken about this service last fall when RTA kicked off this type of service.

Mr. Ruzinsky mentioned one comment related to old Project Mobility tickets.

Mr. Ruzinsky stated all customers were given advance notice of the expiration of these tickets. RTA offered numerous Tapp Pay incentives to encourage the switch to Tapp Pay. Many people took advantage of this incentive.

Finally, a customer spoke on a customer service concern on RTA's fixed route buses.

Mr. Ruzinsky stated RTA's training department is working on various training refresher courses and Staff is working on hiring drivers with a solid background in customer service.

Mr. Williamson thanked Mr. Ruzinsky for the follow-up to the Citizens. Mr. Williamson went on to say for the good of the order let it be reflected that the Board has asked the Chief Executive Office to address these comments and gives the CEO the opportunity to consult with Staff and then report back to the Board findings and/or comments.

Mr. Williamson thanked Mr. Ruzinsky and stated that we may see similar procedures moving forward during the Old Business portion of meetings.

NEW BUSINESS

NEW BUSINESS ITEM #1 – PURCHASE OF SMALL TRANSIT BUSES

Mr. Williamson stated RTA uses small transit buses, also known as Light Transit Vehicles (LTV's), to support ADA (Paratransit) services as well as to provide demand response trips to customers and others under contract. Seventy-five vehicles were last purchased in 2015 with delivery during 2016 and 2017. These vehicles have an FTA useful life of 5 years or 150,000 miles.

RTA is able to purchase vehicles from Ohio Department of Transportation (ODOT) vehicle contracts and will be doing

so for this vehicle procurement. State term contracts and bid term contracts are contracts created through a competitive process and evaluated by the State of Ohio.

RTA budgeted to replace twenty-five of these vehicles in 2022, twenty-five in 2023, and twenty-five in 2024 at an average unit price of \$95,000. RTA has competitive grant funds for the \$95,000 budgeted unit prices for seventy-five vehicles. The current pricing environment has changed greatly since these funds were awarded and unit pricing under the ODOT contract is up to \$125,000 per vehicle. RTA will be able to apply federal formula funds to cover the price increases.

RTA is working with the ODOT authorized vendors to determine the best vehicle based on reliability, price, and delivery dates.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Heard to APPROVE a contract AWARD to an authorized ODOT Vehicle Contract Vendor for seventy-five small transit buses at a cost of \$125,000 each not to exceed \$9,375,000 with the option for up to twenty-five additional vehicles at \$130,000 each for a total cost of \$3,250,000 plus a 10% contingency of \$1,262,500 for a grand total authority of \$13,887,500. Furthermore, the MOTION permits the Chief Executive Officer to execute any and all contract documents and do all things necessary to complete the award. This contract will be funded with 80-85% Federal Capital Grant funds.

Roll call vote was taken:

Mr. Corrado	Excused	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson stated the Law the Governor just signed to again allow for Remote Meetings expires on June 30, 2022. Therefore be prepared for the Board to continue the Remote Meetings going forward up to July 1st.

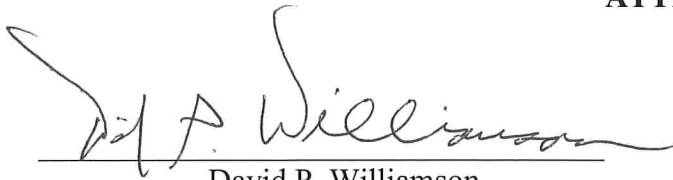
Mr. Williamson mentioned upcoming RTA meetings:

- Board Meeting – April 5, 2022 – 3:00 p.m.
- Jointly Held Finance/Personnel & Planning – March 15, 2022 – 8:30 a.m.

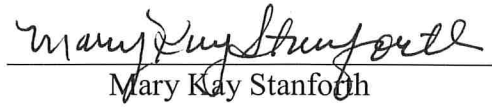
ADJOURNMENT

Hearing no objections Mr. Williamson ADJOURNED the meeting at 3:31 p.m.

ATTEST



David P. Williamson
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees

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