



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

February 7, 2023

- Trustees: Sharon D. Howard, Vice President
Al Fullenkamp
Sharon Hairston
Adrienne L. Heard
Belinda Matthews-Stenson
Nikol M. Miller
Thomas Weckesser
David P. Williamson
- Excused: John Lumpkin, President
- Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Mary K. Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Howard called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Howard led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Ms. Miller	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Ms. Howard	Yes	Mr. Williamson	Yes
Mr. Lumpkin	Excused		

OATH OF OFFICE FOR NIKOL M. MILLER

Mr. Chris Conard administered the oath of office to Ms. Nikol M. Miller.

APPROVAL OF CONSENT AGENDA

Ms. Howard stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. The Agenda was mailed in advance, and Ms. Howard asked if there are any changes to the Agenda? Upon hearing no requests or changes, Ms. Howard DECLARED APPROVAL of today's Board Meeting Agenda.

APPROVAL OF DECEMBER 6, 2022 BOARD MEETING MINUTES

Ms. Howard asked if anyone requests a reading of the minutes or if there are corrections to the minutes?

Upon hearing no requests or changes, Ms. Howard DECLARED APPROVAL of the December 6, 2022, Board Meeting Minutes.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees held a meeting on January 17th and as a result, the Planning Committee is recommending three (3) Action Items for the Board's consideration.

ACTION ITEM #2 - MERAKI WI-FI HARDWARE, LICENSING & SUPPORT

Mr. Weckesser stated at the meeting Mr. Harrington explained the purpose of this procurement is to replace all Wi-Fi throughout RTA with new hardware, updated services, and a five-year licensing and support agreement. A total of 152 indoor and outdoor Wi-Fi units, 50 antennas, and 3 UPOE switches will be purchased. RTA is allowed to

purchase IT products from GSA Multiple Award Schedule. To ensure that pricing is indeed fair and reasonable, quotes were solicited from three sources.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Heard to AWARD to CBTS, LLC for the purchase of Wi-Fi hardware for \$230,106 and a five year Enterprise Licensing and Support Agreement for \$43,677 for a grand total of \$273,783. This procurement will be funded with Capital Funds.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

ACTION ITEM #3 - CELLULAR MODEMS FOR VEHICLES

Mr. Weckesser stated Mr. Harrington explained the purpose of this procurement is to replace the seven-year-old cellular modems and antennas on the entire vehicle fleet, both revenue and non-revenue, throughout RTA. This replacement will allow our modems and antennas to be AT&T FirstNet ready, allowing integration with the First Responder Network. Furthermore, these new modems will allow RTA to better analyze any cellular coverage issues and the accuracy of the Global Positioning System information stored in the Clever Devices' systems. Requests were sent to 28 companies for the purchase of 325 CradlePoint modems, 297 Panorama antennas, and five years' licensing of NetCloud Mobile Essentials for modems.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to AWARD to Step CG, LLC for the purchase of CradlePoint modems, Panorama antennas, and five years' licensing of NetCloud Mobile Essentials for a grand total of \$942,661. This procurement will be funded with Capital Funds.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

**ACTION ITEM #4 - PUBLIC TRANSPORTATION AGENCY SAFETY PLAN
APPROVAL**

At the meeting Mr. Policicchio stated safety, and safety management is the top priority of the RTA. The Public Transportation Agency Safety Plan, known as the PTASP, is a federally required plan which outlines safety performance criteria, strategies, and staff training for transit providers and sets targets to measure and monitor safety performance. This plan allows RTA to have a proactive rather than reactive approach to safety within all aspects of operations. The PTASP was originally implemented in 2020 and was revised in 2022 to ensure all updates to agency policies and procedures, as well as updates to federal guidelines were included. Additionally, the PTASP was reviewed and approved by the RTA Safety Committee and Chief Executive Officer in August 2022. The plan must now be approved by the RTA Board of Trustees to be fully implemented, per federal regulations.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Hairston to APPROVE RTA’s Public Transportation Agency Safety Plan.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

Discussion Items to Mention

Mr. Weckesser stated at the committee meeting Mr. Policicchio also provided a summary document of recent activities in the Customer & Business Development Department. Mr. Policicchio shared that December 2022 ridership was down 22% compared to December 2019, however, overall ridership is trending higher than the national average. Mr. Policicchio also shared RTA will be reaching back out to the public in the coming months to share updates and collect feedback on changes it’s made to the 2019 system redesign plan, called What Connects You. These revised plans take into account changes to ridership and economic development activities that have occurred since 2019.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel Committee does not have any Action Items to bring forward, however, we do have important updates to share.

Discussion Items to Mention

The Small Purchases Information was presented at our January 17th meeting by Ms. Deborah Howard, and this information is included in today's Board package.

Staff is currently in the process of finalizing year-end 2022 financial reports.

INVESTMENT ADVISORY COMMITTEE REPORT (AL FULLENKAMP)

Mr. Fullenkamp stated the Investment Advisory Committee met on Thursday, January 19th for an informative financial presentation from Eileen Stanic of Meeder Investments.

Meeder's presentation along with RTA's investment report is included in today's Board package.

The Committee is not bringing forth action items today, however, in the coming months, we plan to update the investments policy, which aligns with the Ohio Revised Code.

Regarding Sales Tax, Year-to-Date (YTD) September 2022 receipts equal \$35.7 million. In comparison, YTD September 2021 receipts equaled \$34.5 million. This represents an increase of \$1.2 million or 3.7%. This is concerning as the increase is not keeping up with inflation.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky stated there was a nice article in the Dayton Daily Newspaper, unfortunately, the reporter failed to make it clear that these are future plans and that they have to go through public scrutiny and approval, in addition RTA needs to hire about 75 more bus drivers, which is RTA's intent. Mr. Ruzinsky stated this will likely be a two to three-year process. Mr. Ruzinsky stated he received lots of emails from people excited about the changes, however, he had to let them know this is a plan at this point in time.

Mr. Ruzinsky welcomed and introduced Mr. Pat O'Malley as the Deputy Chief Maintenance Officer and Mr. Aaron Taylor, as Deputy Chief Transportation Officer. Mr. O'Malley has worked for RTA for many years, while Mr. Taylor comes from the Columbus Ohio Transit Authority (COTA) with 11 years of transit experience.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Ms. Howard stated anyone wishing to address the Board must speak on their own behalf. After you are recognized to speak you must come to the lectern or if you're physically unable to do so a handheld microphone will be brought to you. You must first state your name and address, after doing so, at that point you have 3 minutes to make your comments. A yellow light will come on when you have 30 seconds remaining, and the Secretary will say 30 seconds. When your three minutes are up, the red light will come on and the Secretary will say stop, and at that time you must stop talking and leave the lectern or surrender the microphone.

Mr. Kevin Frazier – 555 Recess Drive, Dayton, Ohio 45404 – Mr. Frazier has been receiving many complaints from drivers about the recent changes made causing longer layovers for customers. Regarding RTA's 50th Anniversary, Mr. Frazier stated he is not happy that only Staff who come to work were rewarded. Mr. Frazier feels that all Staff should have received this incentive, including those out on sick leave.

Ms. Kimberly Bright – 911 N. Gettysburg Avenue, Dayton, Ohio 45417 – Ms. Bright is employed at Yoder Industries, Inc. Ms. Bright stated since the implementation of RTA's recent route changes on Route 22, she and several other employees now must walk from Webster Street all the way to Needmore and Wadsworth Road to get to work after deboarding the bus. Ms. Bright stated this is a long walk. Ms. Bright commented she sometimes must work until 11:00 p.m. and misses her bus, she then has to pay someone additional money to transport her home, which is costing her extra money while having a monthly bus pass. Ms.

Bright is requesting Route 22 be reinstated prior to the changes that recently occurred.

The following Citizens requested Senior E-Z Ride Service be reinstated:

- Ms. Sandra Smothers - 215 McDaniel Street, Apartment #207 - McPherson Town, Dayton, Ohio 45417.
- Ms. Lanetta Day – 1465 W. 3rd Street, Apt. #118, Dayton, Ohio 45402.
- Ms. Mary Miller - 229 Colgate Avenue, Dayton, Ohio 45417.

Bishop E. Ray Cobia – 4746 Germantown Pike, Dayton, Ohio 45417. Bishop Cobia stated he feels that there is a continuous need for better customer service communication within RTA and the bus drivers regarding the people they serve.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Board members welcomed Ms. Nikol Miller in joining the Greater Dayton RTA Board of Trustees.

Ms. Miller thanked everyone for their welcoming wishes and stated she is happy to be back in this different role!

EXECUTIVE SESSION

Ms. Howard stated there is a request to go into Executive Session for the purpose of discussing potential litigation. No Action is expected today.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Fullenkamp to RECESS into Executive Session for the purpose of discussing potential litigation.

Roll call was taken:

Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Ms. Miller	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Ms. Howard	Yes	Mr. Williamson	Yes
Mr. Lumpkin	Excused		

The meeting recessed at 3:27 p.m.

MOTION MADE by Ms. Hairston and SECONDED by Ms. Heard to RECONVENE into regular session.

Roll call was taken:

Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Ms. Miller	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Ms. Howard	Yes	Mr. Williamson	Yes
Mr. Lumpkin	Excused		

The meeting reconvened at 3:53 p.m.

ADJOURNMENT

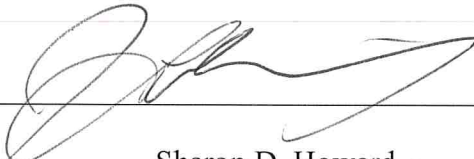
MOTION MADE by Ms. Heard and SECONDED by Ms. Hairston to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

The meeting adjourned at 3:54 p.m.

ATTEST



Sharon D. Howard
Vice President
RTA Board of Trustees

John Lumpkin



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees