



Minutes

Greater Dayton RTA Board of Trustees
Public Board Meeting

October 3, 2023

Trustees: John Lumpkin, President
Sharon D. White, Vice President
Al Fullenkamp
Sharon Hairston
Belinda Matthews-Stenson
Thomas Weckesser
David P. Williamson

Excused: Nikol M. Miller

Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Mary K. Stanforth, Chief Financial Officer

Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Lumpkin called the meeting to order at 3:01 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Lumpkin led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Fullenkamp	Yes	Ms. Miller	Excused
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes

APPROVAL OF CONSENT AGENDA

Mr. Lumpkin stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Lumpkin asked if there are any changes to the Agenda? Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today's Board Meeting Agenda.

APPROVAL OF JUNE 6, 2023 and AUGUST 15, 2023 BOARD MEETING MINUTES

Mr. Lumpkin asked if anyone requests a reading of the minutes or if there are corrections to the minutes?

Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of the June 6, 2023 and August 15, 2023, Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on September 21st and as a result, the Finance/Personnel Committee is recommending four (4) Action Items for the Board's consideration.

ACTION ITEM #2 – MAJOR ACCIDENT BUS REPAIR

Ms. Matthews-Stenson stated at our meeting, Mr. Brown explained the purpose of this procurement is for RTA to contract with a firm to perform major accident bus repair. The various details are included in today's Board package.

The Evaluation Committee reviewed the proposals using the following criteria: Approach and Methodology, Qualifications, Proposed Personnel, Project Timeline and Quality of Proposal Preparation.

This action item is consistent with RTA's Core Value of Stewardship as we demonstrate our commitment to keeping our buses in a state of good repair.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser to APPROVE a contract AWARD to BRC Group for Bus #1806 in the amount of \$85,336 plus a 20% contingency for unforeseen work in the amount of \$17,067 for a total award of \$102,403.

MOTION CARRIED by voice vote.

Ayes: Seven

Trustees: Mr. Lumpkin, Ms. White, Mr. Fullenkamp, Ms. Hairston, Ms. Matthews-Stenson, Mr. Weckesser, and Mr. Williamson.

Nays: None

Abstentions: None

ACTION ITEM #3 – MOTOROLA RADIO, SERVER, AND CONSOLE MAINTENANCE

Ms. Matthews-Stenson stated the purpose of this procurement is to award a sole source contract to Motorola Solutions, Inc. to provide radio, server, and console maintenance, including software and hardware upgrades to RTA for a four (4) year period. RTA is requesting the authorization of the funds to enter another four-year contract with Motorola Solutions as the prior contract ends this year. This contract supports RTA's core value of Stewardship through the effective and efficient use of agency resources.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. White to APPROVE a contract AWARD to Motorola Solutions, Inc. for the purchase of the four-year maintenance contract for RTA radio, server, and console, not to exceed \$287,440. The Motorola Radio, Server and Console Maintenance will be funded with operating funds.

MOTION CARRIED by voice vote.

Ayes: Seven

Trustees: Mr. Lumpkin, Ms. White, Mr. Fullenkamp, Ms. Hairston, Ms. Matthews-Stenson, Mr. Weckesser, and Mr. Williamson.

Nays: None

Abstentions: None

ACTION ITEM #4 – 600 LONGWORTH STREET FACILITY ROOF AND HVAC MAINTENANCE

Ms. Matthews-Stenson stated at the meeting Mr. Ruzinsky explained the purpose of this procurement is to contract with a firm to replace the roof at 600 Longworth Street and install HVAC equipment. The various details of this procurement are included in today's Board package.

This project is consistent with RTA's core value of Stewardship as RTA demonstrates its commitment to maintaining the facilities in a state of good repair.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Hariston to APPROVE a contract AWARD to NR Lee Restoration in the amount of \$8,383,400 for the Base Bid with Option No. 1 at \$122,000 for a total of \$8,505,400 plus a 20% contingency of \$1,701,080 for additional concrete and metal roof deck repairs that may be necessary as well any unknowns that may arise for a grand total of \$10,206,480. This procurement will be funded with Federal, State, and Local Capital funds. RTA received a \$4.5 million competitive federal award early this summer to support this project.

MOTION CARRIED by voice vote.

Ayes: Seven

Trustees: Mr. Lumpkin, Ms. White, Mr. Fullenkamp, Ms. Hairston, Ms. Matthews-Stenson, Mr. Weckesser, and Mr. Williamson.

Nays: None

Abstentions: None

ACTION ITEM #5 – RESOLUTION NO. 2023-10-1, AUTHORIZING STAFF TO SEEK FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT FLEXIBLE FUNDING TO SUPPORT TRANSIT PROJECTS

Ms. Matthews-Stenson stated at the meeting Mr. Ruzinsky stated RTA has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Surface Transportation Program (STP). Once submitted, applications for the proposed new projects are reviewed and evaluated for possible inclusion in the State Transportation Improvement Program (TIP).

In reviewing the region’s transportation needs, Staff has developed a project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies. The project will Replace Five (5) Large Diesel Transit Buses.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE Resolution No. 2023-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, to obtain additional funding for project(s) approved by the MVRPC.

MOTION CARRIED by voice vote.

Ayes: Seven

Trustees: Mr. Lumpkin, Ms. White, Mr. Fullenkamp, Ms. Hairston, Ms. Matthews-Stenson, Mr. Weckesser, and Mr. Williamson.

Nays: None

Abstentions: None

Discussion Items to Mention

The July 2023 Financial Report as well as Small Purchases Information has been included in today’s Board package.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on September 21st and as a result, the Planning Committee is recommending one (1) Action Item for the Board's consideration.

ACTION ITEM #6 - APPROVAL OF INFORMATION TECHNOLOGY POLICY #5, ELECTRONIC SIGNATURES

Mr. Weckesser stated at the meeting, Mr. Policicchio explained that the purpose of this policy is to outline a well-structured system to implement usage of electronic signatures in the conduct of RTA business where appropriate.

The policy states RTA's justification and implementation plan for instituting electronic signatures. The policy governing electronic signatures will remain consistent with electronic signature requirements in the Ohio Revised Code and rules and regulations of the United States Department of Transportation.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to APPROVE as enclosed, the Information Technology Policy #5, Electronic Signatures.

MOTION CARRIED by voice vote.

Ayes: Seven

Trustees: Mr. Lumpkin, Ms. White, Mr. Fullenkamp, Ms. Hairston, Ms. Matthews-Stenson, Mr. Weckesser, and Mr. Williamson.

Nays: None

Abstentions: None

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky stated on Sunday, October 1st Staff rolled out RTA's October bus, which this month is all pink. If you get a chance to see the bus up close it has two giant pink ribbons on it that were signed by our employees who have been impacted in one way or another by breast

cancer. This adds a personal touch. Staff is participating in various events this month regarding Breast Cancer awareness, including participating in the Breast Cancer Awareness walk. We're hoping it's a very successful event!

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Ms. White expressed her thanks to Mr. Brandon Policcichio and his team. Ms. White received a call from Trotwood Mayor, Mary McDonald, who wants to do an Economic Development Tour for the citizens of Trotwood to show them all of the different projects that are happening. Mayor McDonald called Ms. White to see if RTA could assist her by providing a bus to get citizens around town. Mr. Policcichio immediately responded with a yes! Ms. White then connected Mr. Policcichio with the Mayor. Ms. White expressed her thanks to staff for responding in such an excellent way!

Mr. Lumpkin stated his only comment is for the general public to understand that the Board of Trustees does have monthly committee meetings in which RTA Trustees go through each and every Action Item very thoroughly. Mr. Lumpkin commented he knows it may sometimes seem like in these meetings that the Board may go through these Action Items very quickly and everybody's on board, however, there are intense discussions that take place for all Action Items put before the Board.

Ms. White asked if RTA was again offering free rides to the polls for Election Day.

Mr. Ruzinsky replied yes.

EXECUTIVE SESSION

None

ADJOURNMENT

MOTION MADE by Ms. Hairston and SECONDED by Mr. Weckesser to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Seven

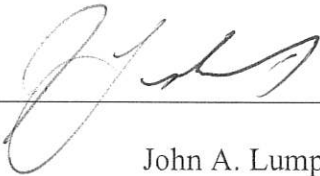
Trustees: Mr. Lumpkin, Ms. White, Mr. Fullenkamp, Ms. Hairston, Ms. Matthews-Stenson, Mr. Weckesser, and Mr. Williamson.

Nays: None

Abstentions: None

The meeting adjourned at 3:16 p.m.

ATTEST



John A. Lumpkin, Jr.
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

cg