

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

April 4, 2017

Trustees: Adrienne L. Heard, President
Sharon Hairston, Vice President
Franz Hoge
Sharon D. Howard
John Lumpkin
David P. Williamson

Excused: Vince Corrado
Thomas Weckesser

Staff: Mark Donaghy, Chief Executive Officer
Sally Brown, Manager, Alternative Transit Solutions
Chris Cole, Chief Maintenance Officer
Cathy Garner, Sr. Executive Administrative Assistant
Deborah Howard, Manager, Procurement
Allison Ledford, Director, Human Resources
Nikol Miller, Manager, Community Relations
Jim Napier, Chief Operations Officer
Gene Rhodes, Chief Performance Officer
Bob Ruzinsky, Chief Capital Officer
Robert Thomas, Controller
John Hollingsworth, Hollingsworth & Washington, LLC

Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Heard called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Heard led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Corrado	Excused	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Excused
Mr. Hoge	Yes	Mr. Williamson	Yes

APPROVAL OF CONSENT AGENDA

Ms. Heard stated Greater Dayton RTA (RTA) By-Laws require Board Trustees approval of the Board Meeting Agenda. Ms. Heard explained the Board Agenda was provided prior to today’s meeting.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Hoge to APPROVE today’s Board Meeting Agenda as presented.

MOTION CARRIED by voice vote.

Ayes: Six Nays: None

APPROVAL OF MARCH 7, 2017 BOARD MEETING MINUTES

Ms. Heard asked if anyone desired a reading of the minutes or if there were any corrections to the minutes? Upon hearing no requests or corrections, Ms. Heard declared ACCEPTANCE of the March 7, 2017 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met on March 21st and as a result the Finance/Personnel Committee is recommending three (3) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – APTEAN (ROSS) IREN MAINTENANCE

Mr. Lumpkin stated the purpose of this procurement is for the RTA to award a contract for software maintenance to Aptean, Inc. for accounting system software. This software includes general ledger, accounts payable, accounts receivable, fixed assets, purchasing and receiving. The

original system was purchased in 1987 and a major upgrade was performed in 2006 at a cost of approximately \$350,000. Ongoing software maintenance is a best practice and supports RTA's core value of Stewardship of the financial resources entrusted to Staff's care. This Action Item is being brought to the Board as the current maintenance agreement expired March 30, 2017.

This agreement is a sole source award since the only company that offers support for this software package is Aptean, Inc., the original developer of the software. The Ohio Revised Code exempts from competitive bidding the maintenance of software supplied by the original vendor.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to AWARD a contract to Aptean, Inc. in the amount of \$71,284 for a one-year maintenance agreement. This procurement will be funded 100% through operating funds.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #3 – UNLEADED FUEL

Mr. Lumpkin stated the purpose of this procurement is to award a contract to a qualified firm to provide the RTA with unleaded fuel for non-revenue vehicles and the new Eldorado Project Mobility (PMOB) vehicles.

This is a recurring procurement that is coming before the Board as the current contract with Mansfield Oil Company of Gainesville, Inc. ends July 2017 and the amount of fuel projected has increased significantly due to the need for unleaded fuel for the Eldorado PMOB vehicles.

This procurement supports RTA's core value of Quality Service by ensuring that vehicles have fuel to operate and provide transportation for our employees and customers.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to AWARD a contract to Mansfield Oil Company of Gainesville, Inc. for Unleaded Gasoline 10% Ethanol. The differential for the base year is \$+0.0466 for an estimated \$1.7277 per gallon; the differential for option

year one is \$+0.0479 for an estimated \$1.7290 per gallon and the differential for option year two is \$+0.0494 for an estimated \$1.7305 per gallon. The total base year contract is estimated at \$298,877. Option year one is estimated at \$299,101 and option year two is estimated at \$299,361 totaling \$598,462 for the option years and a grand total of \$897,339 based on the projected annual usage of 172,991 gallons per year. The award will vary based upon usage and fluctuations in the Oil Price Information Service price index.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #4 – ENVIRONMENTAL CONSULTING SERVICES

Mr. Lumpkin stated the purpose of this procurement is to select an Environmental Consulting Service to partner with the RTA to ensure Staff maintains compliance with U.S. and Ohio EPA requirements and operates using best practices.

The services include development of an Environmental Plan consisting of evaluation of the status of environmental and industrial safety hygiene compliance at RTA facilities and properties, recommendations, and a corrective action plan if needed. A main component will be program management of underground storage tanks and lines in accordance with BUSTR (Bureau of Underground Storage Tank Regulations). Other services may include, but not be limited to, assistance with RTA's capital projects through site assessments for property acquisition; soil management/construction oversight; surveying, sampling, performing laboratory analysis, reporting of hazardous and non-hazardous materials; and energy assessment audits and evaluation of conservation measures.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Hoge to AWARD a contract to Trihydro Corporation for five (5) years at an estimated annual cost of \$40,000 for a total award not to exceed \$200,000. Environmental Consulting Services will be paid with 100% operating funds.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

DISCUSSION ITEMS TO MENTION

December Sales Tax Update

Mr. Lumpkin stated that at the Committee meeting Ms. Stanforth reported December 2016 receipts are \$59,000 lower than December 2015. This equates to a 1.4% decrease. Year-to-Date December 2016 receipts are \$2.25 Million higher than Year-to-Date December 2015. This equates to a 5.7% increase.

February 2017 Financial Statements

Mr. Lumpkin stated that at our meeting, Ms. Stanforth reported that for February 2017 RTA's Net Loss after Local Depreciation is \$665,000 compared to a Budgeted Net Loss of \$410,000. February 2017 Year-to-Date Net Loss after Local Depreciation is \$1.49 Million compared to a Year-to-Date Budgeted Loss of \$1.56 Million. The details associated with the financial statements are included in today's Board Package. After two (2) months of Operations, RTA realized a \$71,000 positive variance in comparison to budget.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on March 21st and as a result the Planning Committee is recommending five (5) Action Items for approval by the Board of Trustees.

ACTION ITEM #5 - UPDATED BOARD POLICY #3, PROJECT MOBILITY SERVICES

Ms. Howard stated the purpose of this policy is to ensure full compliance with ADA complementary paratransit service requirements. In the near future, RTA is changing the title of Project Mobility service to Paratransit, under a new service program called RTA Connect. As a result, the following policy was updated to reflect these service changes. In addition, policy updates include improvements to RTA's ADA paratransit service delivery and eligibility requirements.

MOTION MADE by Ms. Howard and SECONDED by Ms. Hairston to APPROVE updates to Board Policy #3, Project Mobility Services.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #6 - GROUP SHUTTLE SERVICE

Ms. Howard communicated that in order to enhance transit accessibility options in Montgomery County and to reallocate resources to increase productivity of mainline services, a pilot group shuttle service program is being recommended. This new service supports customer connections to major retail and grocery outlets located near major senior and human service center locations.

To support the recommendation for a group shuttle service, RTA staff researched group shuttle programs offered by other transit agencies in the State and around the Country. One option identified was using zones within service areas to target group transportation.

As a result, customers can travel to their local retail and grocery outlets as a group with an equivalent cost of mainline services or at no cost for ADA eligible riders. By providing free shuttle service to ADA eligible customers, agencies can reduce paratransit operating costs, increase productivity and availability of paratransit services.

MOTION MADE by Ms. Howard and SECONDED by Mr. Lumpkin to APPROVE the Group Shuttle Service program for a pilot period of 18 months (or up to 2 year), starting August 2017. The program's budget is neutral due to service reductions supplemented by the program.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #7 - MOBILITY PARTNERSHIP PILOT PROGRAM

Ms. Howard stated the Mobility Partnership Pilot program enhances transit accessibility options in the County and

reallocates resources increasing productivity of mainline services.

In 2016, the Customer and Business Development Department reviewed and recommended several potential alternative transit solutions for consideration. To support these recommendations, RTA staff conducted an in-depth review of alternative transit programs offered by other transit agencies around the Country, as well as emerging mobility services resulting from the recent and growing technology innovation occurring in the transportation industry.

The program is designed and structured to complement rather than compete with existing RTA services. The partnership will support first and last mile opportunities and connect customers to existing transit services as a result of service alterations and/or reductions.

MOTION MADE by Ms. Howard and SECONDED by Ms. Hairston to APPROVE the Mobility Partnership Pilot program for a period of 18 months (or up to 2 year), starting June 2017.

In addition, RTA's Chief Executive Officer, is hereby AUTHORIZED to enter into partnership agreements with transit network providers and other transit providers to support the program. The program's budget is neutral due to service reductions and alterations supplemented by the program.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #8 - COUNTY WIDE PARATRANSIT

Ms. Howard stated the purpose of this procurement is to enhance transit accessibility options. The Pilot Countywide Paratransit program intends to reach all RTA ADA eligible customers.

Currently, RTA's ADA complementary paratransit service only serves customers traveling within 3/4 mile of the fixed route service area. The proposed pilot program will expand the current paratransit service area (as defined by the ADA),

providing an opportunity for all ADA eligible residents to travel within Montgomery County.

MOTION MADE by Ms. Howard and SECONDED by Mr. Lumpkin to APPROVE the Pilot Countywide Paratransit program for 18 months (or up to 2 year), starting June 2017.

The program’s budget will be funded through the Meeting Mobility grant. Program funding is subject to availability.

MOTION CARRIED by voice vote.

Ayes: Six Nays: None

ACTION ITEM #9 - SINCLAIR SEMESTER PASS PILOT PROGRAM

Ms. Howard stated the purpose of this procurement is to increase transit accessibility options. RTA recommends the introduction of a Sinclair Community College Semester Pass Pilot Program affording Sinclair students, faculty and staff the opportunity to purchase a semester pass at a greatly reduced cost.

Program goals include increased ridership and a proof of concept platform to develop a Sinclair Pass Program for all students, faculty and staff. RTA also believes this program will open the door to discussions with other area colleges and universities

MOTION MADE by Ms. Howard and SECONDED by Ms. Hairston to APPROVE Sinclair Semester Pass Pilot Program for the upcoming 2017 Fall Semester. The Program will run through the 2018 Fall Semester.

MOTION CARRIED by voice vote.

Ayes: Six Nays: None

Additional Items to Mention:

Ms. Howard stated that at the Committee meeting Mr. Brandon Policicchio provided a summary document of recent activities in the Customer and Business Development Department. A summary of positive local and national news highlighting our Agency was also provided.

CHIEF EXECUTIVE OFFICER’S (CEO) REPORT

Mr. Donaghy stated that tomorrow he and Ms. Nikol Miller, Manager, Community Relations, will travel to Columbus, Ohio to meet with all Regional Representatives in the Legislature. Mr. Donaghy mentioned that it’s a statewide effort during budget season to highlight RTA’s needs and to talk about any other issues regarding transit.

Mr. Donaghy stated there has been some media attention regarding a complaint concerning RTA’s Route #4 Westwood neighborhood infrastructure project. The resident/owner contacted 2 News and they did a story. The resident/owner is unhappy that a replacement pole will be erected on the yard side of the sidewalk at her home on Kammer Avenue. This is happening because the existing pole is in the sidewalk at the curb and City/State regulations require that we are at least 2 feet from the curb and leave 4 feet of sidewalk for accessibility. Mr. Donaghy stated this is the first big investment in what will be a long term project to overhaul 124 miles of the electric system, so to some degree there is some learning involved. Mr. Donaghy stated he and staff from City Hall, along with other RTA staff, will meet later today immediately following the Board meeting to further discuss this matter.

Mr. Donaghy communicated that RTA received news that we have been working and waiting on for a long time. RTA Staff was notified by the Ohio Department of Developmental Disabilities that RTA is now a Certified Transportation Provider. Mr. Donaghy stated the process and amount of details did not come easy; however, this is one part of what RTA is trying to do to create a network that RTA has been communicating about for a long time. This includes some of the Action Items that were just approved this afternoon. The idea is to create a “one call, one click” network so that any person in the community can utilize a computer to connect to RTA and get a ride. The goal is to go to one source and get a ride with no red tape. There are still more details to be worked out but that is the concept. Mr. Donaghy also stated that he and Mr. Policicchio recently met the Staff that head the Department of Medicaid in Columbus, Ohio, in addition to the Staff from the Governor’s Health Transformation Task Force. Mr. Donaghy stated that he learned the Governor’s Office was very impressed with the concept of the “one call, one

click” concept. It is RTA’s mission to be the first public transit agency to model this idea and implement it well for other transit agencies to duplicate.

Mr. Donaghy communicated that he was recently asked if he had time to meet with a group of thirty (30) plus students from Thurgood Marshall to speak about transit. Mr. Donaghy stated that he was peppered (in a great way) with questions from these students. Mr. Donaghy stated that he was prepared to present to them a PowerPoint presentation, however, he never got around to doing so due to their enthusiasm and laundry list of questions! Mr. Donaghy communicated with the Principal of their school once he returned to his office later that same day stating how impressive and refreshing it was to have such a bright group of students that were eager to learn about transit. Mr. Donaghy stated how pleased he was to see that many kids in our community interested in transit, as they could be our transit leaders, in the near future.

Mr. Hoge asked Mr. Donaghy a question on an unrelated matter that he forgot to ask at the last committee meeting. In the past when the Hamvention was in the Dayton Area Hamvention Administrators purchased a bus pass for each of the participants and RTA got wonderful press and it was great for RTA operations! However, now that the Hamvention has moved to the Greene County Fairgrounds how has that impacted RTA? Are they still choosing to purchase a bus pass so their participants arriving in Dayton can use RTA services to get around or has RTA lost this business?

Mr. Donaghy replied yes, we have lost this business revenue.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Ms. Heard reminded attendees that according to RTA's guidelines speakers must read, sign, and date a form and provide it to the Secretary/Treasurer of the Greater Dayton RTA before the start of the RTA Board of Trustees Public meeting.

Ms. Heard reminded attendees that anyone who wishes to speak must speak on their own behalf and not someone else's and one must address comments and/or concerns to the full Board and not directly to any individual in management. Ms. Heard further stated that if you don't have enough time to speak during the three (3) minute time limit that one may remain after the meeting to discuss any concerns further with RTA Staff. Finally, Ms. Heard reminded attendees of the three minute speaking limit rule.

Ms. Florence O'Brien – 4032 N. Main Street, Dayton, Ohio. – Ms. O'Brien stated that she had a neighbor that called to make a Project Mobility request and was spoken to very rudely by someone in that department and she was bringing this matter to RTA's attention. Secondly, Ms. O'Brien wanted to mention that there are now more customers utilizing the grocery route bus and it is becoming very crowded with wheelchairs, walkers and other items on this particular vehicle and route.

BOARD MEMBER COMMENTS - ANNOUNCEMENTS

Ms. Heard stated that she is pleased to see all of the new Pilot Programs being implemented through RTA to try to increase the effectiveness and efficiency of RTA's community services and providing transportation. Ms. Heard stated that they are Pilot Programs because of the concern with accountability and an analysis will be presented to the Board at the end or even during the Pilot period so that the Board can assess if the program(s) are achieving the goals of RTA.

Mr. Lumpkin commented that last week he and his family traveled to Kansas City and now being an RTA Board Trustee, he finds himself checking out other transit systems when traveling in other cities. Mr. Lumpkin was able to ride on one of the Kansas City Streetcars that runs through

the downtown area similar to what RTA is possibly talking about doing. Mr. Lumpkin stated that he and his family enjoyed this free service. Mr. Lumpkin stated while always looking at the financial aspect of something of this magnitude is certainly massive, he is always interested in bringing back possible ideas that can be utilized in our city, as well.

Ms. Heard stated that she had a chance to use Denver, Colorado's circulator and although they have rail Ms. Heard commented that she did enjoy riding on it! Ms. Heard stated that RTA did look into rail at one time and it was cost prohibitive.

Mr. Williamson stated that he had ridden the circulator in Baltimore, Maryland and he loved it and thinks this is a great idea for Downtown Dayton and RTA to be discussed in the near future.

Ms. Howard stated that she is proud to be a member of the NCAA First Four Local Organizing Committee and as some of you know that after last year there was a snag with a key transportation piece and the tournament is really important to the Dayton Community, as it generates about \$4 to \$5 Million dollars. Ms. Howard stated that she knows that this is something that she and the Committee is working to keep. Ms. Howard further stated that earlier this year she came to Mr. Donaghy and Mr. Policicchio to see if RTA could fill this one major piece of this endeavor of where RTA is transporting major sponsors, NCAA officials, Committee members, etc., to and from the University of Dayton's River Campus to UD Arena and back. Ms. Howard stated that RTA did that without any problems whatsoever. The buses were clean, it was great to see the Dayton Hoopla brand on the buses, the sponsors could see their logo's scrolling on the screens inside of the buses, the drivers were wonderful and kind and it made Ms. Howard so proud of RTA! Ms. Howard wanted to thank RTA and the Staff for their services and ability to accommodate such a request, it was a fantastic experience!

Ms. Howard wanted to congratulate her fellow Board Member's daughter who participated in the Dayton Hoopla STEM Challenge. She was one of the STEM Challenge winners who won a free IPAD, recognized at the awards

program and she was on center court during the first two games of the First Four Basketball Tournament.

EXECUTIVE SESSION

None

ADJOURNMENT

MOTION MADE by Ms. Hairston and SECONDED by Ms. Howard to ADJOURN the meeting.


MOTION CARRIED by voice vote.

Ayes: Six

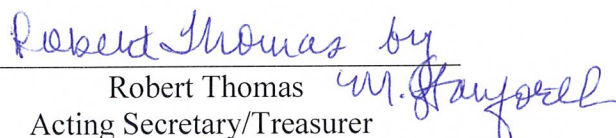
Nays: None

The meeting adjourned at 3:41 p.m.

ATTEST



Adrienne L. Heard
President
RTA Board of Trustees



Robert Thomas *M. Hayward*
Acting Secretary/Treasurer
RTA Board of Trustees

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