



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

June 7, 2022

- Trustees: David P. Williamson, President
John A. Lumpkin, Jr., Vice President
Vince Corrado
Al Fullenkamp
Sharon E. Hairston
Adrienne L. Heard
Sharon D. Howard
Belinda Matthews-Stenson
Thomas Weckesser
- Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Director, Transportation
Christopher Conard, Coolidge Wall, Co., LPA
Cathy Garner, Senior Executive Administrative Assistant
Mary Kay Stanforth, Chief Financial Officer
- Others: See attached attendance sheet

Call Meeting to Order

Mr. Williamson called the meeting to order at 3:00 p.m. A quorum was declared and proper notice of the meeting had been given. This meeting is being conducted in accordance with House Bill 51, which remains in effect until June 30, 2022. Due to matters surrounding COVID-19, the meeting is being held remotely by teleconference and/or videoconference.

PLEDGE OF ALLEGIANCE

Mr. Williamson led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Williamson stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Board Agenda was mailed in advance, and Mr. Williamson asked if there are any changes to the Agenda? Upon hearing no requests or corrections, Mr. Williamson DECLARED APPROVAL of today’s Board Meeting Agenda.

APPROVAL OF MAY 3, 2022 MEETING MINUTES

Mr. Williamson asked if anyone requests a reading of the minutes or if there are corrections to the minutes?

Upon hearing no requests or corrections Mr. Williamson DECLARED APPROVAL of the May 3, 2022 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on May 17th and as a result, the Finance/Personnel Committee is recommending two (2) Action Items for the Board’s consideration.

ACTION ITEM #2 – RESOLUTION NO. 2022-6-1, FISCAL YEAR 2022 49 UNITED STATES CODE 5307, 5337, 5339, 5310 AND OTHER FEDERAL CAPITAL ASSISTANCE GRANTS

Ms. Matthews-Stenson stated 49 United States Code (USC) 5307 authorizes grants to public transit systems in urbanized areas for capital, operating, and planning assistance based on formulas used in the statute.

49 USC 5337 and 5339 authorizes grants to public transit systems in urbanized areas for capital assistance to support and maintain fixed guideway assets (5337) and other capital assets (5339) in a state of good repair. The Greater Dayton

RTA can use this funding for the purchase of electric trolley buses, modernization of trolley infrastructure, the capitalization of maintenance costs, and other supporting facilities & equipment projects as well as to maintain capital assets in a state of good repair. These funds are based on formulas used in the statute.

49 USC 5310 provides funds to the region to support projects that serve the elderly and disabled.

Resolution No. 2022-6-1 provides authorization to file Fiscal Year 2022 USC 5307, 5337, 5339, 5310 and other Federal Capital Assistance Grants.

The projects applied for will be consistent with RTA approved capital and operating budgets. Prior year funding levels for programs were \$14.01 million for 5307, \$12.82 million for 5337, \$1.20 million for 5339, and \$.68 million for 5310. 2022 funding is anticipated at \$16.92 million for 5307, \$19.54 million for 5337, \$1.5 million for 5339 with 5310 funds yet to be determined, but expected to be similar to the 2021 funding level. All projects will be from RTA approved Fiscal Year 2022 Capital and Operating Budgets.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Heard to APPROVE Resolution No. 2022-6-1, authorizing the filing of 49 USC 5307, 5337, 5339, 5310 and other Federal Capital Grant Applications for RTA Fiscal Year 2022 with the Federal Transit Administration. Furthermore, the Chief Executive Officer is authorized to provide all necessary documents, execute grant contracts, amend the grant contracts if deemed necessary and fulfill all other requirements of the applications.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #3 – RESOLUTION NO. 2022-6-2, STATE FISCAL YEARS 2022 & 2023
OHIO URBAN PUBLIC TRANSPORTATION GRANT PROGRAM APPLICATIONS**

Ms. Matthews-Stenson stated the Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. RTA intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Because of the State Fiscal Year (July 1 through June 30), eligible projects can be selected from either the RTA’s 2022 or 2023 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, we have applied for funding under some Ohio EPA programs, which are open to Ohio public transit systems; other funding opportunities may arise and will be considered for application based on program requirements and current need.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Hairston to APPROVE Resolution No. 2022-6-2, authorizing the filing of various applications for eligible projects under State of Ohio Public Transportation Grant Programs for State Fiscal Years 2022 and 2023.

For clarification purposes, Ms. Heard stated the Resolution number is 2022-6-2.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Nine Nays: None

Other items to mention:

Ms. Matthews-Stenson stated at the Committees meeting, Ms. Stanforth reviewed the April 2022 financial report:

Regarding revenues:

- Year to Date (YTD) passenger fare revenue is \$1,162,000 compared to a \$1.6 million budget. Same time last year we were at \$1.6 million actual.
- Sales tax revenue is \$63,000 or 1.9% over budget.
- YTD Federal assistance is \$4.9 million compared to a \$6.5 million budget. This is directly tied to lower operating expenses.
- YTD total revenues are \$20.1 million compared to a budget of \$22.9 million. A negative variance of \$2.8 million results.

Regarding expenses:

- YTD total wages and fringe benefits are \$13.5 million compared to a budget of \$17.4 million. This results from fewer employees and fewer routes as a result of Covid.
- YTD materials and supplies expense is \$1.6 million compared to a budget of \$2.9 million.
- YTD total expenses are \$18.5 million compared to a \$24.5 million budget. A \$6.0 million positive variance results.
- YTD after RTA's Local Capital charge (depreciation) we have a \$687,000 positive result or gain.

Additionally:

- The mark to market adjustment from investments is a negative \$2.0 million. This is the result of continued rising interest rates.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on May 17th and as a result, the planning Committee is recommending two (2) Action Items for the Board's consideration.

ACTION ITEM #4 - ADVERTISING SERVICES

Ms. Howard stated the purpose of this procurement is to contract with various vendors to provide RTA with advertising services through various media communication channels. RTA utilizes advertising to promote programs, employment opportunities, and service information to customers and the community at large. It is the intent to have vendors in place for the next three years and RTA will request quotes for specific projects on a case-by-case basis from the vendors.

MOTION MADE by Ms. Howard and SECONDED by Mr. Corrado to AWARD the referenced firms for advertising services, for three (3) years, not to exceed an estimated \$120,000 each year, for a total amount of \$360,000. Funds will be divided as needed between the vendors, and annual budgets will be determined by the Board approved Operating Budget each year. In addition, the Chief Executive Officer is authorized to carry out all actions necessary to add additional qualified vendors throughout the duration of the contract period.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Nine Nays: None

ACTION ITEM #5 - SHORT AND LONG TERM SERVICE PLAN

Ms. Howard stated that since June of last year, the RTA has implemented several temporary service modifications in response to the ongoing driver workforce shortage and the reduction of ridership due to the COVID-19 pandemic. As a result of the temporary service modifications, RTA has developed and is recommending for adoption, an 18 month service plan.

The service plan will be implemented in phases, beginning next month. Future service changes will be contingent on

driver workforce levels and will target connecting people to jobs, healthcare and education.

Prior to making this recommendation, over the past two months the RTA released and shared with the public its proposed service plan. In total, the RTA received over 90 public comments.

Feedback from the public was conducted through three in-person meetings and one virtual meeting over Facebook Live. In addition, RTA received feedback via mail, phone, social media, email, and the online interactive mapping system.

The final proposed service plan was determined based on review of all public comments received, analysis of ridership on routes, specific trips, time periods experiencing lower ridership, and duplicative service coverage. Maintaining basic geographic service coverage and late night service were also priorities in the final design of the plans.

MOTION MADE by Ms. Howard and SECONDED by Mr. Fullenkamp to APPROVE the Short and Long Term Service Plan outlined in today’s board package. Furthermore, the Chief Executive Officer is authorized to carry out all actions necessary to make these changes.

Roll call vote was taken:

Mr. Corrado	Yes	Mr. Lumpkin	Yes
Mr. Fullenkamp	Yes	Ms. Matthews-Stenson	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Ms. Heard	Yes	Mr. Williamson	Yes
Ms. Howard	Yes		

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Ruzinsky wanted to remind everyone this Friday and Saturday RTA will be holding its first interactive hiring event June 10th and 11th at the University of Dayton Arena.

Prospective bus drivers will be offered the chance to test drive the Agency’s big buses and/or small non-CDL buses

and get a feel for what it means to be a bus driver. RTA is looking to fill over 50 CDL bus driver positions and over 35 non-CDL driver positions. Mr. Ruzinsky stated there is at least one media station to date that wants to come and participate in driving one of our buses.

Mr. Ruzinsky stated Mr. Caldwell has been busy providing some core services to the Dayton Foundation and in turn, the Foundation sent RTA one hundred Cheryl's Cookies which were quickly distributed to RTA drivers and employees.

Additionally, Mr. Caldwell is working with the Dayton Food Bank to raise one ton of peanut butter in 10 days to help support hunger in our neighborhoods. Mr. Ruzinsky commented that he happily purchased one jar of peanut butter in honor of each RTA Board member for this campaign.

Mr. Fullenkamp asked if there were any updates on RTA and the Dayton Public School (DPS) Board on RTA supplying transportation to DPS students?

Mr. Ruzinsky stated there has not been any communication to or from DPS regarding the current or future needs of transporting DPS students for the upcoming school year. Mr. Ruzinsky communicated what is known is DPS is interested in purchasing some bus passes. Currently, RTA buses doesn't serve the needs of any one particular school or district.

Ms. Hairston asked what is the status of RTA's Labor Negotiations?

Mr. Ruzinsky stated the next Labor Negotiation Session is scheduled for all-day next Wednesday, June 15th.

Mr. Fullenkamp asked what is the status of RTA in-person meetings after June 30th?

Mr. Ruzinsky stated this will be last remote teleconference meeting and all RTA meetings will resume in-person starting July 1, 2022. The next in person Finance, Personnel and Planning Committee meeting will be held on July 19th at 8:30 a.m., at Wright Stop Plaza.

OLD BUSINESS

None

NEW BUSINESS

Ms. Heard commented she was appreciative of the peanut butter donation contribution made in her name.

Mr. Lumpkin stated he wanted to let everyone know there is only 12 days until Father's Day!

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson mentioned upcoming RTA meetings:

- Jointly Held Finance/Personnel & Planning – July 19, 2022 – 8:30 a.m.
- Board Meeting August 2, 2022 – 3:00 p.m.
- Investment Advisory Committee Meeting – October 20, 2022 – 11:45 a.m.

Mr. Williamson wished everyone a safe and happy summer.

EXECUTIVE SESSION

None

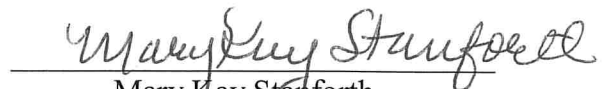
ADJOURNMENT

Hearing no objections Mr. Williamson ADJOURNED the meeting at 3:29 p.m.

ATTEST



David P. Williamson
President
RTA Board of Trustees



Mary Kay Stanforth
Secretary/Treasurer
RTA Board of Trustees